Employee Time Detail (Spreadsheet Export)

Reviewing Latitude and Longitude time stamps

- Run Employee Time Detail (Spreadsheet Export)
  - For instructions on running a report look under ‘Reports’ section at https://hr.gwu.edu/trs-instructions
- Select ‘Spans’ tab
- You can record the latitude and Longitude from this page

Go to Google Maps and search on Latitude and Longitude obtained from Employee Time Detail (Spreadsheet Export)