

This application is required for eligibility to participate in the Tuition Exchange (TE) program for the 2024-2025 academic year. Completion of this application does not guarantee admission to selected colleges and universities participating in the TE program.

**Submit your completed application to [tuition@gwu.edu](mailto:tuition@gwu.edu) by October 1, 2023.**

**EMPLOYEE INFORMATION**

Employee Name:

Email:

GWID:

Hire Date:

Department:

Employee Classification:

Current Mailing Address:

City, State, Zip:

**DEPENDENT CHILD INFORMATION:** *Please complete a separate form for each Dependent Child seeking candidacy for the Tuition Exchange Program.*

Dependent Child Last Name:

SSN:

Dependent Child First Name:

Date of Birth:

1. If dependent child is not a first-year student during the 2023/2024 academic year, please provide academic year dependent was admitted as an undergraduate:

2. What is the dependent's anticipated status for the 2024/2025 academic year?

3. Has Dependent Child ever enrolled in an undergraduate study at GW using Employee Dependent Tuition Remission Benefits?      Yes      No

4. Has this student ever been selected as a candidate for the Tuition Exchange Program?      Yes      No  
If yes, what academic year were they selected?

5. Please check box if child was selected as a candidate, but not awarded Tuition Exchange scholarship to re-certify and maintain candidate status for 2023/2024 academic year.

6. Do you currently have a dependent using the Tuition Exchange Award?      Yes      No  
If yes, please provide the requested information of you dependent currently using the Tuition Exchange Award:

Dependent Name:

Year Enrolled in Tuition Exchange Program:

Expected Graduation Date:

I certify that the above information is correct and that the student listed above is 1) either my natural, adopted, or stepchild, or that I am appointed legal guardian, and 2) that the child is legally dependent on me or dependent on my spouse/ domestic partner as defined by the IRS Code, and 3) the dependent child will be under the age of 24 before the first day of the academic year.

**Employee's Digital Signature:****Date:**