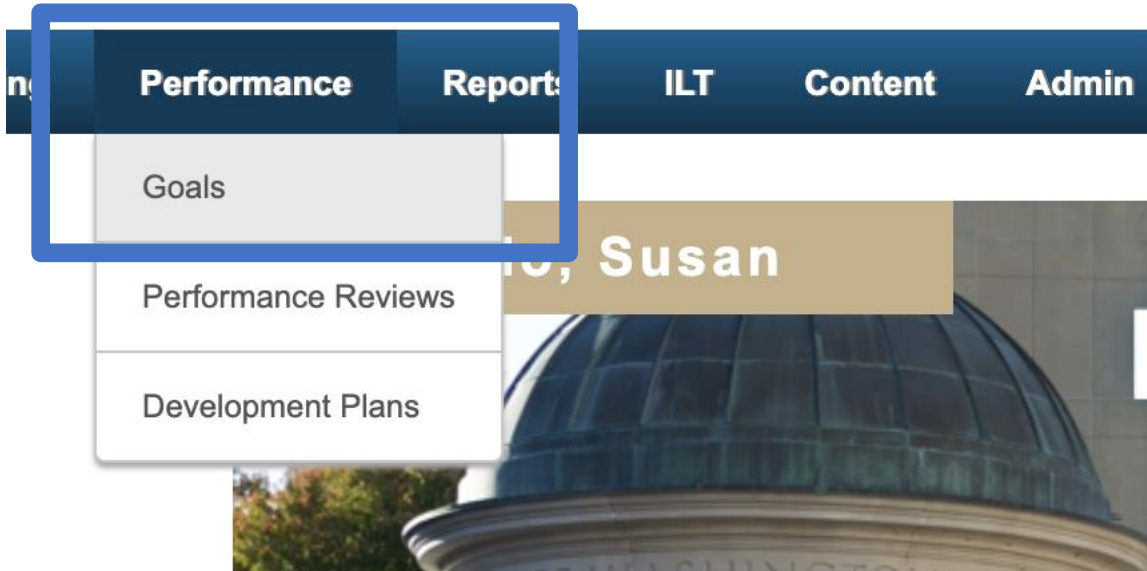
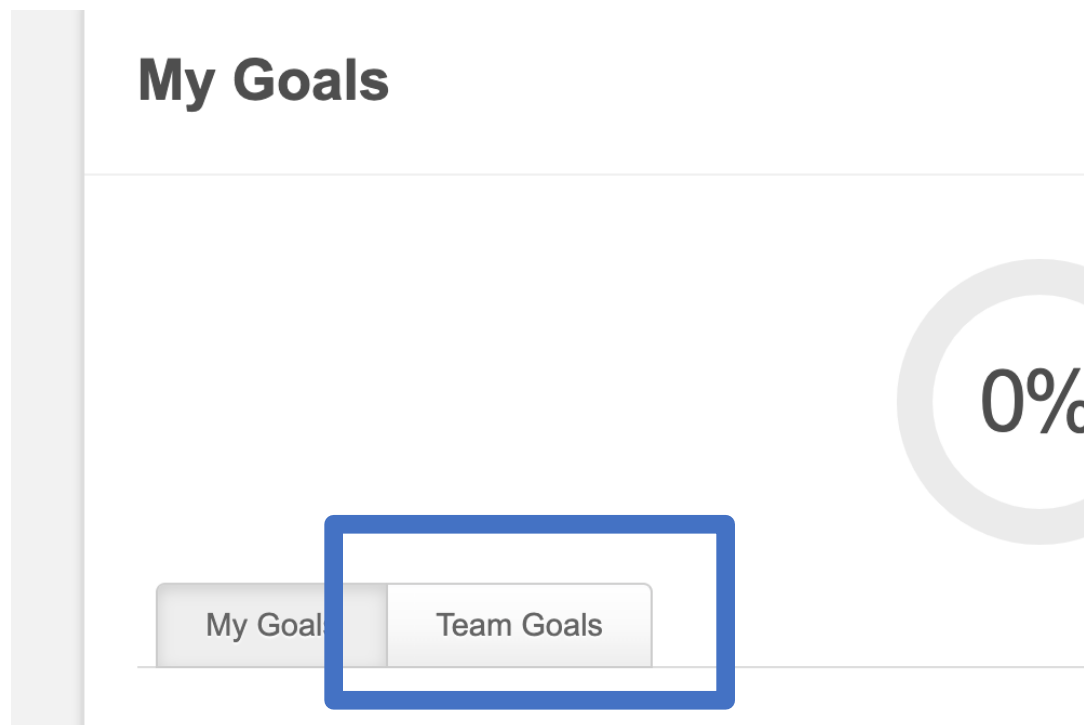




1. Hover over Performance and select Goals



2. Select Team Goals



3. Select the team member by clicking on the arrow on the right hand side

Team Goals Create Options ▾

My Goals | Team Goals

Current Period ▾ 7/1/2021 6/30/2022 Search

Display Cancelled Hide Completed

All Statuses ▾

Martha_test Washington 25% Complete >

4. View goals and select the goal to see more.

5.

Martha_test Washington 25% Complete ▾

- Procedures Manual**
Status : Approved Due Date : 6/30/2022
0% >
- Test goal**
Status : Completed Due Date : 6/30/2022
100% >
- TEST GOAL FOR GOAL AGREEMENT SECTION**
Status : Approved Due Date : 3/31/2022
0% >
- test goal for training**
Status : Approved Due Date : 8/18/2022
0% >