

Tuition Remission

ONLINE APPLICATION INSTRUCTIONS

GW Tuition Benefits
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THE GEORGE
WASHINGTON
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WASHINGTON, DC

Tuition Remission Online Application Instructions:

- Step 1:** Log into your GWeb account at banweb.gwu.edu.
- Step 2:** From the Personal Information menu, select **Employee Information**.
- Step 3:** At the bottom of the page, select **Tuition Remission Application**.
- Step 4:** On the application, indicate whether you are applying for yourself or on behalf of a spouse/dependent; enter the relevant GWID.
- Step 5:** Click **Submit**.

If you receive an error message after submitting your application, please contact GW Tuition Benefits at tuition@gwu.edu or (571) 553-8382.



Please Note:

If you and a spouse/dependent are both applying for the tuition remission benefit, you must submit two separate applications: one for yourself, and one for the spouse/dependent.

Tuition Remission Online Application Deadlines:

Semester	Online Application Opens	Online Application Closes
Summer	April 14	June 15
Fall	June 18	October 1
Spring	October 3	February 1



Don't Forget!

If you wish to apply for tax exemption for work-related graduate courses, you will need to complete the online certification process. To learn more, please visit hr.gwu.edu/tuition-remission.

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If you have any questions or need further assistance, please contact GW Tuition Benefits at tuition@gwu.edu or (571) 553-8382.



Benefits

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