

Employee Time Detail (Spreadsheet Export)

Reviewing Latitude and Longitude time stamps

- Run **Employee Time Detail (Spreadsheet Export)**
 - For instructions on running a report look under 'Reports' section at <https://hr.gwu.edu/trs-instructions>
- Select **'Spans'** tab
- You can record the latitude and Longitude from this page

Look under In- Punch and Out-Punch GPS for Location of punch

Employee Time Detail (Spreadsheet Export) Executed On: 4/29/2022 10:10
 Data Up to Date: 4/29/2022 10:10 Printed For: zbar
 Time Period: Current Pay Period Untotalized Er 0

Employee		TimeSpans								In-Punch GPS Location				Out-Punch GPS Location				
Name	ID	Apply Date	Span ID	Shift ID	Actual Start Time	Actual End Time	Rounded Start Time	Rounded End Time	System Generated Flag	Work Rule	Labor Account	Org Job	Latitude	Longitude	Accuracy Number	IP Address	Latitude	Longitude
Washington, George	999999999	4/18/2022	850965769	239608347	4/18/2022 7:28	4/18/2022 16:00	4/18/2022 7:30	4/18/2022 16:00	No									
Washington, George	999999999	4/19/2022	851877927	239641510	4/19/2022 7:29	4/19/2022 16:00	4/19/2022 7:30	4/19/2022 16:00	No									
Washington, George	999999999	4/20/2022	852826095	239672502	4/20/2022 7:27	4/20/2022 16:01	4/20/2022 7:30	4/20/2022 16:00	No									
Washington, George	999999999	4/21/2022	854110079	239700361	4/21/2022 7:30	4/21/2022 12:30	4/21/2022 7:30	4/21/2022 12:30	No									
Washington, George	999999999	4/25/2022	856777016	239797380	4/25/2022 7:29	4/25/2022 16:00	4/25/2022 7:30	4/25/2022 16:00	No									
Washington, George	999999999	4/26/2022	857608223	239824875	4/26/2022 7:28	4/26/2022 16:00	4/26/2022 7:30	4/26/2022 16:00	No									
Washington, George	999999999	4/26/2022	857807552	239824875	4/26/2022 7:28	4/26/2022 16:00	4/26/2022 7:30	4/26/2022 16:00	No									
Washington, George	999999999	4/27/2022	858564711	239851837	4/27/2022 7:28	4/27/2022 16:00	4/27/2022 7:30	4/27/2022 16:00	No									
Washington, George	999999999	4/28/2022	859413520	239879852	4/28/2022 7:28	4/28/2022 16:00	4/28/2022 7:30	4/28/2022 16:00	No									
Washington, George	999999999	4/29/2022	860290773	239905579	4/29/2022 7:28	4/29/2022 16:00	4/29/2022 7:30	4/29/2022 16:00	Yes				34.123489	-72.523123		73.172.195.137	34.123489	-72.523123

Navigation tabs: Employees | SelectedTimecardDates | Worked Shifts | **Spans** | Paycode Edits | CommentNotes | Exceptions | Approvals | Paycodes | LaborAccounts | WorkRules | OrgNodes | OrgJobs

- Go to Google Maps and search on Latitude and Longitude obtained from Employee Time Detail (Spreadsheet Export)

